

## Directions for the Day of Your Visit

Share the *Guidelines for Chaperones* with all adults accompanying your group.

Divide your group into smaller groups (as directed in your confirmation letter) before boarding the bus.

Have your students wear nametags with their first names so that museum staff can easily call on individuals. It is a good idea to color code the nametags by group.

Students should not carry their lunches or backpacks with them on tour. Those items may be left on the bus or in a designated area at the Old State House.

Please have a check for your day's visit made out to the *State of Connecticut/ Old State House*.

A staff member will meet you upon arrival to take care of payment. At that time, you will receive a receipt for your records and a parking pass.

### Parking Directions:

- Buses may park along Central Row on the south side of the Old State House.
- Have the bus park as close as possible to the opening in the fence without blocking the gate. (A large sign on the sidewalk which reads "school groups enter here" will be visible).
- Place the parking pass on the windshield so that it is clearly visible.

Please participate in the day's programs and enjoy your visit!

